



YSGOL LLANTYSILIO

Prospectus



Pupils

Parents

Teachers

Governors

A Controlled School

Spring 2009

Contents

	Section	Page
1.	School Details	1
2.	The School	1
3.	School Admissions	1
4.	Curriculum Aims	1
5.	Methods of Teaching	2
6.	Special Educational Needs	2
7.	Equal Opportunities Policy	2
8.	Health, Safety and Welfare.	3
9.	Religious Education	3
10.	Ethos Statement	3
11.	The Home School Agreement	4
12.	Vision	4
13.	Complaint procedures	4
14.	Physical Education	4
15.	Results of National Curriculum Assessments.	4
16.	Charging Policy	4
17.	School Times & Holiday Dates	5
18.	Absence	5
19.	Publication Date	5
20.	Governors and Staff	6
21.	Uniform	6
22.	Recorders	6
23.	Educational Visits	7
24.	Homework	7
25.	Information to Parents	7
26.	School Meals	7
27.	Parent Teacher Association	7
28.	Transfer Arrangements	7
29.	"Yr Urdd"	7
30.	Code of Conduct	7
	Appendix A School Admissions Policy	8
	Appendix B Home – School Agreement	10
	Appendix C The Governing Body	11
	Appendix D The Staff	12
	Appendix E Code of Conduct	13

1. School Details

Address:	Ysgol Llantysilio Llantysilio Llangollen Denbighshire LL20 8BT
Telephone:	01978 860551
Email:	gordon.hughes@denbighshire.gov.uk
Web site	www.pentredwr.co.uk
Headteacher:	Mr Gordon Hughes M.Ed. B.Sc
Chair of Governors:	Mr Roger Cragg B.Sc C Eng, MICE, MIWEM :

2. The School

Llantysilio School is situated on a small site and the main building incorporating the two classrooms dates back to the middle of the 19th century. A extension containing a canteen and office was built in 1993 and in 2002/3 the toilet facilities have been completely refurbished, the roof re slate and the windows replaced. Physical education is provided using the excellent facilities and staff at the nearby secondary school.



The school is a Voluntary Controlled School run by Denbighshire Education Authority but with delegated powers under Local Management of School (L.E.A.). There are 2 classes - all the Key Stage 1 children in the Infant Class and all the Key

Stage 2 children in the Junior Class. At present there are 14 pupils on roll.

The School is part of a schools cluster with Ysgol Dyfryn Ial. Loosely joining two schools together in this way brings educational advantages with a larger teaching staff hence having more expertise in the various subjects.

The main medium of instruction is English, but children from Welsh speaking homes will be given the opportunity of sustaining and developing their home language and wherever appropriate covering certain areas of the curriculum in Welsh. Welsh is taught as a second language throughout the school and forms an integral part of the curriculum and is used in an incidental basis throughout the school day.

3. School Admissions

The schools admission policy is given in Appendix A

Children are admitted to the afternoon Nursery Class in the school year that they turn four. Full time education commences in the year they turn five.

Parents considering applying to the school are most welcome to visit. Arrangements for a visit should be made with the Headteacher.

4. Curriculum Aims

The school aims to deliver a broad, balanced curriculum in accordance with the National Curriculum. The three core subjects of Language, Mathematics and Science together with the foundation subjects of Welsh as a second language, Technology, Geography, History, Art, Music, Religious Education and Physical Education form the basis of the school's academic work. It is our intention that all pupils receive an education which allows them to realise their full potential. Policy and curriculum documents for all subjects are available at school.

5. Methods of Teaching

The main method of teaching is through a topic approach incorporating the programmes of study and attainment targets of the National Curriculum. Certain subjects e.g. language and mathematics are also taught formally in class lessons.



Planetarium Visit

Sex Education is taught as part of the Personal and Social Educational Framework. The school has adopted the guidelines recommended by the LEA. Parents have the right to withdraw their children from all or part of the sex education provided.

6. Special Educational Needs

Children who experience learning difficulties are given extra help by our visiting Special Needs Support Teacher. Children are withdrawn from class for short periods each week and follow individual programmes of work. The work is overseen by the class teacher who is in regular contact with the Special Needs Teacher.

The school provides a full curriculum for all of its children. All children are different and at some stage he or she may need extra support. We aim to give each child any special help they may require across the curriculum, reviewing progress frequently with parents and professionals. Parents can inspect our Special Educational Needs Policy adopted by the Governors in which we aim:

- to create an environment that meets the special educational needs of each child,
- to ensure that the special educational needs of children are identified, assessed and provided for,
- to make clear the expectations of all partners in the process,
- to identify the roles and responsibilities of staff in providing for children's special educational needs,
- to enable all children to have full access to all elements of the school curriculum.

Through a carefully planned and staged approach, the special needs of children are provided for at Llantysilio. An Individual Education Plan is formulated for each child with needs that require specific action, and in the event that extra support is necessary, this too follows a planned, staged approach. In the majority of cases the needs of each child are met in the normal classroom situation with work pitched at their level.

7. Equal Opportunities Policy

The school has a Policy which aims to ensure that:

- we do not discriminate against anyone, staff or pupil,
- fairness and justice for all is promoted through the education provided in school
- all pupils have equal access to the full range of opportunities provided by school,
- any forms of indirect discrimination that may form barriers to learning are removed,
- stereotyping and prejudice is challenged whenever it occurs,
- we celebrate cultural diversity and show respect for minority groups,
- through education we promote positive social attitudes and respect for all.

The school has suitable toilet facilities and access to all areas of the school would not present a problem.

The governing Body has set out its commitment to equal opportunities in its policy statement and it will continue to do all it can to ensure that all members of the school community are treated fairly and with equality.

8. Health, Safety and Welfare.

The Health, Safety and Welfare regulations provided by the LEA are followed together with national guidance and legal requirements. The school has its own safety manual that enhances as necessary the regulations to suit the specific circumstances of our school.

Security during the school day is provided by ensuring all external doors are locked during lesson times and that during breaks and lunch times the children are supervised in the school grounds.

9. Religious Education

As a Voluntary Controlled School we enjoy strong links with the Church in Wales. The school and the Church work closely together on many aspects of Collective Worship and certain aspects of the R.E. syllabus. There is usually a Harvest Festival and a Carol Service held at Llantysilio Church each year. There is also a family service held on the first Sunday of each month to which all are welcome.

We regard our periods of collective worship, whether in class or whole school, as an important part of our school life. There is daily worship and a period of time each week is devoted to religious education.



Model of Llantysilio Church on display in the Church

Parents have the right to withdraw their children from all or part of the religious education programme and collective worship provided. Policies and schemes of work for both are kept in school, and parents are welcome to see or discuss these whenever they wish. Those children withdrawn will be given work to do which complements the personal and social education planned for the class. Unless there are other adults available to supervise them, they will remain within the classroom area.

10. Ethos Statement

The school has adopted the following as its Ethos Statement:

Recognising its historical foundation, the school will preserve and develop its religious character in accordance with the principles of the Church in Wales and in partnership with the Church at parish and diocesan levels.

The school aims to serve the community by providing an education of the highest quality within the context of Christian belief and practice. It encourages an understanding of the meaning and significance of faith and promotes Christian values through the experience it offers to all its pupils.

11. The Home School Agreement

The School has drawn up a home School Agreement that sets out the responsibilities of the school and the parents. Parents are encouraged to sign the agreement.

The wording of the agreement is provided in Appendix B

12. Vision

At Ysgol Llantysilio we believe that we are:

"Preparing today's children for the challenges of tomorrow"

13. Complaint procedures

Should you have a cause for complaint, in the first instance contact the teacher concerned or the Headteacher. If, having done this, you are not satisfied that the problem has not been dealt with in a satisfactory way, please contact a governor or the Chair of Governors. In the unlikely event that you feel that the school has still not dealt with the problem, please contact Denbighshire County Council.

14. Physical Education

To ensure meeting the needs of the National Curriculum our limited sporting facilities are greatly enhanced by regular use of the extensive facilities and staff expertise at Ysgol Dinas Bran, Llangollen. Inter school sports matches and training sessions are held with other small schools in the area.

All children from year 2 onwards are taken to Corwen Swimming Pool on a Wednesday afternoon. Supervised lessons are provided free, however we ask for a contribution of £1.00 towards the cost of transport.



Sports Day

15. Results of National Curriculum Assessments.

National Curriculum Assessments at Key Stage 1 are no longer undertaken in Wales.

The number of pupils in the final year of Key Stage 2 in May 2008 was fewer than 10. The full results are therefore not published for reasons of confidentiality. However it can be stated that 60% of the pupils reach or exceed level 4. A typical year 6 pupil will probably be at level 4. The teaching staff would however be pleased to discuss the standards achieved with any parent having a legitimate interest.

16. Charging Policy

The attention is drawn to parents to the following policy relating to charging for school activities.

1. School visits / dramatic performances etc. Parents will be invited to make a voluntary contribution towards the cost. If this does not produce sufficient revenue, the activity may have to be cancelled.
2. Damage to property. In the event of school books, equipment or the furniture and structure being damaged or lost, parents may be charged with the cost of replacement or repair.

17. School Times & Holiday Dates

Times

MORNING SESSION	
Infants	9.00 am 11.50 a.m.
Juniors	9.00 am 12.00 p.m.
AFTERNOON SESSION	
Infants	1.00 p.m. 3.15 p.m.
Juniors	1.00 p.m. 3.15 p.m.
Nursery	1.00 p.m. 3.15 p.m.

Children should not arrive any earlier than 8.45 am and no later than 8.55 am. A morning break is taken between 10.30 am and 10.45 am. Infants take lunch at 11.50 am, Juniors 12.00 pm. Children must be collected at the latest by 3.25 pm.

A record is kept in school of the way your child usually goes home and the person or persons who usually meet your child. For your child's safety please inform the school of any changes to the established pattern.

Holiday Dates

2009 –2010	
Autumn Term	
Term Starts	01 Sept 2009
Half Term Close	23 Oct 2009
Half Term Open	02 Nov 2009
End of Term	18 Dec 2009
Spring Term	
Term Starts	04 Jan 2010
Half Term Close	12 Feb 2010
Half Term Open	22 Feb 2010
End of Term	26 Mar 2010
Summer Term	
Term Starts	12 Apr 2010
May Day	03 May 2010
Half Term Close	28 May 2010
Half Term Open	07 Jun 2010
End of Term	16 Jul 2010

18. Absence

Sometimes absence from school is unavoidable due to illness. If your child is unable to attend school please try to phone the school to let us know your child is safe. When your child returns to school please send a note to explain the absence. Should it be necessary to take annual holidays during term time a written application must be made to the school beforehand. Dental appointments should whenever possible be arranged after 3.15 p.m. When it is not possible please inform the school of the appointment.

Absences during the school year 2007/2008 were as follows:

- Authorised 2.4%
- Unauthorised 0.4%

19. Publication Date

This prospectus contains information relating to the admissions year 2009/10 and was correct as at January 2009. It should not be assumed that there will be no change affecting the relevant arrangements or some matters either before the start of, or during, the school year in question, or in relation to subsequent school years.

PRACTICAL INFORMATION ABOUT THE SCHOOL

20. Governors and Staff

The management of the school is overseen by the Governing Body. Details of the Governors are provided in Appendix C. Although the school is in a cluster each school maintains its own Governing Body allowing the school to reflect the community it serves.

There are 2.5 full time teachers including the Head teacher and 1 part time teacher. Full details of all staff are provided in Appendix D

The school has made a written commitment to work towards investing effectively in all its employees and has recently retained the Investors in People Award.

21. Uniform

We deem school uniform to be most desirable, it gives a sense of belonging and pride and we would impress upon you to encourage its promotion at all times.

Girls

Royal blue sweatshirt or fleece with school logo or royal blue jersey

Jade green polo shirt with school logo or blue/white long sleeved shirt or blouse with collar (mainly for winter)

Grey skirt or pinafore.
Blue and white fine checked cotton dress for summer.
Grey / charcoal trousers

Boys

Royal blue sweatshirt or fleece with school logo or royal blue jersey

Jade green polo shirt with school logo or blue/white long sleeved shirt (mainly for winter). (Grey and blue striped tie optional with white or blue shirt)

Grey / charcoal trousers
Grey / charcoal short trousers for summer

It is advisable for each child to have at least 1 sweatshirt and 1 polo shirt embroidered with the school logo as they will be required during formal school functions, competitive events and out of school activities.

The children are expected to wear appropriate clothing for physical education. Shorts should be navy blue and T-Shirts white. Suitable footwear, preferably trainers for outdoors and lightweight trainers or pumps for indoors should be worn.

All items of clothing should be clearly labelled with your child's name.

22. Recorders

All children at Key Stage 2 have the opportunity of learning to play the recorder. It is hoped that all children entering year 3 will take advantage if this opportunity as the recorder is an excellent instrument for learning to read and interpret music.



Concert at the Llangollen Fringe

23. Educational Visits

From time to time out of school visits are planned in conjunction with the work going on in the classroom. You will be asked to complete a consent form to cover such visits when your child begins school.

24. Homework

There will be occasions when children will be required to do work at home. All children will be required to read regularly at home.

25. Information to Parents

The school tries to keep all parents fully informed of their child's progress and also what is going on in school. There are two open evenings during the year, halfway through the Easter term and towards the end of the Summer Term. A written report is issued at the end of the Summer Term. The school also adopts an "open door" policy by which parents are encouraged to visit school to discuss any problems that may arise.

26. School Meals

School meals are delivered from the kitchen at Ysgol Bryn Collen. At present the cost of a meal is £1.75 for Infants and Juniors. Please pay promptly on a Monday or Tuesday morning. Payment may also be by cheque for each half term. Whenever possible vegetarians are catered for.

Children may bring a packed lunch but please refrain from sending any drinks in a glass bottle for safety reasons. We also think that children should be discouraged from bringing cans of sweet fizzy drinks.

Good table manners are encouraged at all times.

27. Parent Teacher Association

An active P.T.A., known as "Friends of Ysgol Llantysilio", supports the school in all its activities. Annual General Meetings are held in the Autumn Term. There are usually two meetings a term to prepare for social activities and fund raising events. Please make every effort to support these activities as they are for the benefit of your children.



Fund raising abseil day

28. Transfer Arrangements

At 11 years of age the majority of children transfer to Ysgol Dinas Bryn, Llangollen. Parents are kept fully informed by letter during the school year about the arrangements.

29. "Yr Urdd"

All children are given the opportunity of joining the Urdd, which enables individual children and the school to take part in associated activities.

30. Code of Conduct

The rules within the code of conduct are designed to help everyone develop a positive, caring approach both in and out of school.

We will display kindness, courtesy and consideration to others at all times.

A copy of the code is provided in Appendix E

Appendix A School Admissions Policy

1 Introduction

1.1 The governing body of **Llantysilio Voluntary Controlled** School applies the regulations on admissions fairly and equally to all those who wish to attend this school. The School Standards and Framework Act 1998 introduced a new framework for school admissions as of September 2000. This policy conforms to the regulations that are set out in that Act and also further explained in the statutory School Admissions Code of Practice and the statutory Appeals Code of Practice.

2 Aims and objectives

2.1 We are an inclusive school that welcomes children from all backgrounds and abilities.

2.2 All applications will be treated on merit and in a sensitive manner. We naturally would like applications from parents who attend church or who are in agreement with our aims as a church school.

2.3 The only restriction we place on entry is that of number. If the number of children applying for entry exceeds the places available, we enforce the procedure set out below in order to determine whether a child is accepted or not. It is our wish to allow parents the right to have a place at the school of their choice. However, this is not always possible, due to the excess demand on the school places available.

2.4 The level of ability of a child or any special needs that s/he may have plays no part in the admissions policy of this school.

3 How parents can apply for their child to be admitted to our school

3.1 As our school is a Voluntary Controlled school, the school determines the admission arrangements in agreement with the LEA. The LEA is therefore the 'Admissions Authority' for our school. The regulations for entry to each school, where the Admissions Authority is the LEA, are published each year by the LEA. Parents can receive a copy of these regulations directly from the LEA.

3.2 The LEA publishes a composite admissions prospectus each year, which gives information about how parents can apply for a place in the school of their choice. Parents have a right to express a preference for the school of their choice and they should do so on the application form. Expressing a preference does not, in itself, guarantee a place at this school. Application forms can be obtained from the Education Department of the LEA and should be completed by the date stipulated on the forms. The school notifies parents about the school place as soon as all the applications have been considered.

3.3 In this area, children enter school in the academic year they become five. There is one admissions date per year, early in September (i.e. at the start of the school year). Therefore, parents who would like their child to be admitted to this school during the year their child is five should ensure that they complete the necessary application form by the end of **March**.

4 Admission appeals

- 4.1** If we do not offer a child a place at this school, it is because to do so would prejudice the education of other children by allowing the numbers of children in the school to increase too much.
- 4.2** If parents wish to appeal against a decision to refuse entry, they can do so by applying to the LEA. An independent appeals panel then meets to consider all appeals by parents who have been refused a place at our school and who wish to appeal against this decision. An appeals panel's decision is binding for all parties concerned. If the appeals panel decides that we should admit a child to our school, then we will accept this and continue to do all we can to provide the best education for all the children at our school. (Details of appeal arrangements are set out in the Code of Practice on School

Admissions Appeals, which came into force in September 1999.)

5 The standard number

- 5.1** The standard number is the number of children the school can accommodate. The standard number for our school is **8**. We keep this number under review and the governors will apply to change the number if circumstances allow.

6 Infant class size

- 6.1** We teach infant children (aged five to seven) in classes that have a maximum number of 30 children.

7 Review

- 7.1** This policy will be reviewed annually with the Admissions Authority in the light of any changed circumstances in our school or the local area.

Appendix B Home – School Agreement

Parental Responsibilities

We acknowledge that as parents we are the primary educators of our children and have an irreplaceable role to play in supporting our children's learning at school.

Therefore I/we will try to:

- ensure that my child attends school regularly, on time and suitably equipped;
- inform the school of any concerns or problems that might affect my child's work or behaviour;
- support the Christian values of the school community;
- give my child opportunities for home learning and support homework from school;
- attend parent's evening and discussions about my child's progress;
- encourage my child to be enthusiastic about learning and to enjoy school;
- talk to my child about their experiences in school and encourage them to do their best;
- attempt to support the Christian community and the school governors in their responsibilities.

School's Educational Responsibilities

We acknowledge our responsibilities to support parents in their task of nurturing their children towards human wholeness within a Christian community.

Therefore we will:

- provide a friendly welcome to your child and a secure, stimulating Christian environment in which to learn;
- ensure that your child is valued for who he/she is and helped to make good progress in their spiritual, moral, emotional and academic development;
- treat your child with the dignity and respect they require, encouraging them to full human wholeness;
- demonstrate our faith and our school's foundation in the teachings of Jesus Christ, by what we teach and the way we live and worship in our school;
- do our utmost to provide the best possible education we can for your child and enthusiastic teaching rooted on our belief, our values and our skills;
- provide you with information about your child's progress and provide you with opportunities to talk to teachers;
- keep you well informed about school through regular letters;
- set mark and monitor homework suitable to your child's needs;
- send home an annual report of your child's progress;
- contact you if there is a problem with your child's attendance or punctuality;
- inform you of any concerns regarding your child's behaviour, work or health;
- challenge your child to strive for the highest standard of personal, social and intellectual development and aim for excellence in all they do.

Appendix C The Governing Body

Chairperson:	Mr. R J Cragg, (Minor Authority) Rock House, Pentredwr, Llangollen. Tel. No. 01978 861593
Vice Chairperson	Mrs Jan Sarsfield, (Parent Governor) Bwlch, Llangollen. Tel No. 01978 861839
	Mrs. G Lidgett, (Foundation Governor) Llantysilio, Llangollen. Tel. No. 01978 860571
	Rev A Sully, (Foundation Governor) The Vicarage, Abbey Road, Llangollen. Tel. No. 01978 860231
	Mr. N. Edwards, (Parent Governor)
	Mrs. L. White, (L.E.A. Governor) Siloh Cottage, Pentredwr, Llangollen. Tel. No. 01978 861075
	Miss Marianne Knight, (Teacher Governor)
	Mr. G. Hughes, (Headteacher) Tel No. 01978 860551
	Mrs. H. Pritchard, (Parent Governor) Keepers Cottage, Llantysilio, Llangollen. Tel. No. 01978 861116
A vacancy currently exists for an L.E.A. Governor	
Clerk to the Governors	Mrs M Shepherd Tel 01978 861036

Appendix D The Staff

Headteacher:	Mr Gordon Hughes M.Ed. B.Sc
Infant Teacher:	Mrs. Christina Errington-Evans B.Ed. A.L.C.M.
Junior Teacher	Miss Marianne Knight BA PGCE
Relief Teacher:	Miss Rowlands. Mrs Charlotte Davies
S.E.N. and Support Teacher:	Mrs. Angela Morris
Learning Support Assistants	Mrs. Gill Roberts & Mrs Nicola Jones
Clerical Assistant:	Mrs. Sarah Edwards
Recorder Instructor:	Mrs. Ann Jones
Violin Instructor:	Miss. A. Wordingham
Clarinet & Flute Instructor:	Mrs. S Wordingham
Brass Instructor	Mrs Heather Powell
Caretaker:	Mrs. Lynsey Jackson
Canteen Supervisor:	Miss Julie Weaver
Midday Supervisor:	Mrs. Gill Roberts

Appendix E Code of Conduct

The rules within this code of conduct are designed to help everyone develop a positive, caring approach both in and out of school.

We will display kindness, courtesy and consideration to others at all times.

In order to do this you will need to bear in mind the following:

1. You come to school to learn. To achieve this means listening carefully, working quietly, following instructions and being sensible and responsible.
2. You will need to move around the school carefully. Running and barging can lead to accidents. Be prepared to help others, opening doors, letting people pass and helping visitors to the school.
3. Politeness and good manners are important at all times.
4. Be proud of your school. Help to keep it clean and tidy, pick up litter, keep your tables and trays clean and take care of wall displays and other children's work.
5. Good behaviour on the school bus is important. Everyone should be seated, there should be no shouting, bags should be placed out of the way of others. Older children should be caring and considerate of younger children. You are still representing the school and it's reputation.
6. Bullying will not be tolerated, neither verbal nor physical. If you feel you are being bullied it

is important that you discuss this with a member of staff. Whenever necessary parents will be consulted should cases of bullying arise.

7. Endeavour to wear your uniform at all times.
8. Try to bring only fruit and milk as morning snack. Our health is of the utmost importance.
9. Parental support in all matters of discipline is vital to the success of this code of conduct.
10. Be proud of your school.